

<b>PRE-QUALIFICATION NO TNS/01/2022-2023</b>				
<b><u>PRINTING AND SUPPLY OF STATIONERY</u></b>				
<b><u>NO.</u></b>	<b><u>ITEM DESCRIPTION</u></b>	<b><u>SPECIFICATION</u></b>	<b><u>UNITS OF ISSUE</u></b>	<b><u>UNIT PRICE</u></b>
1	Photocopying papers - A4	JK CMax	Reams	
	Premium Colour - A4	Sin Arspectra	“	
2	Photocopying papers - A3	Paper line	Reams	
3	Ruled Papers	A4	Reams	
5	Envelopes - Pocket	Economic Brand	Cartons	
6	“ - B5	“	“	
7	“ - B4	“	“	
8	“ - A3	“	“	
9	Hard Cover Counter Books	2 Quire	Pieces	
10	“	3 Quire	“	
11	“	4 Quire	“	
12	“	5 Quire	“	
13	“	6 Quire	“	
14	BigPens, pointed fine writing	Blue	pieces	
15	“	Black	“	
16	“	Red	“	
17	Pencils	Steadler(Britain)	Dozens	
18	Markers Pens	Staedler	Packets	
19	Masking Tapes	3 inches	Dozens	
20	Cellotapes	3 inches	“	
21	Bulk fillers pockets	PVC	Pieces	
22	Standard analysis books	Assorted sizes-S209/S609	piece	
22	Correcting fluid	White out/Bic	Dozens	
23	Staples	Kangaro 24/6	packets	
24	Staplers	Size 3 (24/6)	piece	
27	Glue Stick		Packets	

28	Laminating pouch film,250 mic 54x86mm	Bright Office	Packets	
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29	Spring Files	Manila	Cartons	
30	PVC lateral files	PVC	pieces	
31	File Folders	Manila	Pieces	
32	NCR Computer Papers	PVC	“	
33	One part Plain Computer paper	9.5x11	Cartons	
34	Computer Ribbons	DFX 300	Pieces	
35	Computer Ribbons	LX 350	Pieces	
		LX 300	”	
36	Stamp Pads	Pelikan	Dozens	
37	Stamp Pad Ink	Pelikan	Dozens	
38	Office Pins	Blanco	Packets	
39	Paper Clips 78 mm	Sea Gull	“	
	“ 28 mm	“	“	
	Thumb Tacks	Yafang	“	
40	Office Diaries		Pieces	
41	Carbon Papers		Pack	
42	Office Glue stick	Pritt	Pieces	
43	Paper Punch	Kangaro	Pieces	
44	Pen Stand		Pieces	
45	Rulers	1 foot	Dozens	
46	Staple Removers		Pieces	
47	Scissors		Pieces	
48	Erasers	Rubber	Packets	

1. The prices to be quoted are expected to run for the whole year 2022/2023 without change.
2. Supply is done on request upon issuance of a LPO.
3. Supply should be prompt upon request/order.
4. Prices must be quoted VAT inclusive.
5. Attach KRA pin certificate and KRA clearance certificate.
6. Attach cover page.
7. The pre-qualifier must fill the following pre-qualification forms:
  - a. S 31: Form of Pre-qualification
  - b. S 32: Pre-qualification form to be completed by all intending suppliers
  - c. S 33: Confidential Business Questionnaire



*Trans Nation Sacco Ltd.*  
*Committed to serve*

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(Formerly TharakaNithi Teachers SACCO Ltd)

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**P.O. BOX 15-60400**

**CHUKA**

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**PRE-QUALIFICATION  
FOR  
PRINTING AND SUPPLY OF STATIONERY**

**PRE-QUALIFICATION .NO.TNS/01/2022-2023**

**CLOSING DATE: 06<sup>th</sup> September 2021**